



**June 24, 2024**  
**NASILC Board of Directors**  
**12:30 p.m. CST via ZOOM**

**Present:**

Officers			
Chair – Brooke Wilson (OR)	P	Secretary – Gloria Garton (NC)	P
Vice Chair – Mel Leviton (ID)	P	Region Rep Chair – Carrie England (CA)	P
Treasurer – Sidna Trimmell (OK)	A		
Region Representatives			
<b>Region 1 – Aliza Levine (MA)</b>	p	<b>Region 6 – Erica Graser-Gates (AR)</b>	p
Alt: Molly Cole (CT)		Alt: Jennifer Whitcomb (TX)	p
<b>Region 2 – Denise DeNoto (NY)</b>	p	<b>Region 7 – Caleb Primrose (IA )</b>	p
Alt: Vacant		Alt: Karen Gridley (MO)	
<b>Region 3 – Kathryn Burritt (DE?)</b>	p	<b>Region 8 – Scott Lindbloom (CO)</b>	P
Alt: Vacant		Alt: Amber Sparks (WY)	
<b>Region 4 – Edward Mitchell (TN)</b>	p	<b>Region 9 – Carrie England (CA)</b>	P
Alt: Roshaine Byfield		Alt: Dawn Lyons (NV)	P
<b>Region 5 – Tyler Wilcox (WI)</b>	p	<b>Region 10 – Mel Leviton (ID)</b>	p
Alt: Jeremy Morris (OH)		Alt: Jami Davis (ID)	
GUESTS			
Beth Meyer-Florida			
Mellie Adu – AZ			
Shelly Richardson			

**Call to order:** Meeting called to order at 12:34 CST pm by Brooke Wilson-Chair.

**Roll Call:** Roll call was conducted and those present are listed in the table above. This also included guests.

**Member Comment:** None

### **Approval of April 22, 2024, minutes:**

A motion to approve the minutes was made by Scott Lindbloom and seconded by Mel Leviton. There was no discussion, and the motion passed unanimously.

### **Treasurer's Report:**

A financial report was not provided. Brooke shared the information of which she was aware. A deposit was paid to the Rosen Hotel in Orlando, Florida, for the 2025 SILC Congress in the amount of \$500.00. The Directors & Officers Policy for the SILC was also renewed and paid. We have a combined total of \$82770.06 between checking and savings. Since this was the second meeting without a financial report, Brooke suggested the Executive committee be tasked to send a financial report to the Board at least quarterly. Erica proposed a financial report be sent out within the next 30 days.

Motion by Erica – financial report to be provided within the next 30 days. Seconded by Carrie England. The motion passed unanimously.

### **Vice-Chair Nominations and Election:**

Mellie Adu is Chair of the Membership and Nominations Committee.

Mellie presented the slate of nominees for the NASILC Vice-Chair position. Brooke Wilson was the previous Vice-Chair and became Chair after Dr. Fransha Anderson resigned due to a new role she was appointed to in Arkansas.

The nominees presented were:

Kathryn Burritt (she has since withdrawn her name)

Mel Leviton-Idaho

Jeremy Morris-Ohio

Scott Lindbloom-Colorado

Beth Meyer- Florida

Each nominee made a statement about why they were running for Vice-Chair.

A discussion took place about how the voting process would be conducted and the anonymity of voting. Several individuals shared that they preferred that their vote be private. Brooke clarified that the Bylaws state that the vote must be recorded

and in the most accessible format for all to participate. We also determined that we do not know Kansas rules regarding open meeting laws. The final decision, by majority agreement, was to move nominees into a breakout room and conduct a roll call vote.

Region Representatives were individually called upon to share their vote. The alternative Representative was allowed to vote if a Region Representative was not present. Brooke Wilson, Chair, would only vote if there was a tie.

Region 1– Mel

Region 2- Mel

Region 3- no one present

Region 4 – Mel

Region 5 – Jeremy

Region 6 – Mel

Region 7 –Mel

Region 8 –Mel

Region 9 –Mel

Region 10 – Beth

Gloria- Beth

The results were 7 votes for Mel Leviton, 2 votes for Beth Meyers, and 1 vote for Jeremy Morris.

Mel Leviton is the new Vice-Chair.

A recommendation was made that this process needs to be clarified in our by-laws.

### **General Updates:**

NASILC is part of the IL Stakeholder group. This is a monthly joint meeting with ACL, NCIL, APRIL, and ILRU. Information from the meeting was shared via email with NASILC members. Tyler asked if a program officer could be specifically designated to work with SILCs like it was when Regina was in charge. He shared an experience in which ACL seems confused between SILC and CIL. Brooke stated that the Program Officers want to develop relationships with the Region they oversee and do not foresee it going back to when Regina was in charge of all the SILCS.

Collaborations-Contracts -Brooke informed the board that NASILC did not receive the HSRI grant. The executive committee will engage with HSRI to rebuild that relationship for future opportunities. Brooke did reach out to NCIL staff to convey our desire to collaborate more with them. The plan is to have a follow-up meeting with NCIL in August after the annual conference is over. Brooke confirmed Kate Brady is the best person to meet with regarding the HSRI grant.

Mel asked for an update on the payment status to the website designer. A motion at SILC Congress was made to pay the woman from Iowa for her services. She was paid \$500.00 and provided the Executive Committee with information to access and update the website as needed. We have no contract with her.

Brooke reminded everyone to check out the NASILC website ([www.nasilc.com](http://www.nasilc.com))

SPIL Portal Submissions & Questions – Brooke offered support to SILCs working on their SPIL submissions. Many attendees reported they are in the process of obtaining signatures. Brooke reminded everyone that SPIL is due June 30<sup>th</sup>. Signatures can be added after the 30<sup>th</sup> as long as the 51% of the Center Directors have already signed.

## **2025 SILC Congress**

Carrie England provided an update on the planning of the 2025 SILC Congress. It will be held March 10-13 at the Rosen Center in Orlando, Florida. She acknowledged several individuals had hoped to have it somewhere else, but ensuring enough accessible rooms was the top priority. The call for proposals will go out soon. The invitation to join the planning committee was extended. The question was raised as to why it is being held in March, considering weather challenges. It is historically held at the beginning of the year (Jan/Feb) to avoid conflicts with holidays, graduations, other conferences, and hotel availability. This year it was based on the dates of the 2024 Congress. Dates have moved around the last few years due to the pandemic. The Congress Planning Committee is open to discussion regarding dates for future Congresses.

Also, Florida was selected based on a survey that listed possible locations. The Rosen Center has 69 accessible rooms with roll-in showers, is a very accessible property, and offers public transportation to other destinations in front of the hotel.

Other aspects that were considered included the cost of getting to the destination. The Rosen Center is a one-year contract.

## **Committee Updates:**

### **Executive Committee – Brooke Wilson, Chair**

The Executive Committee meets monthly. The focus has been on the transition of new officers.

### **Regional Representative Update – Carrie England, Chair**

The last Regional Representative meeting was held on April 9<sup>th</sup>. Carrie England was re-elected Chair of the Regional Representative Committee, which plans to meet quarterly. She provided training on what it means to be a regional representative, which was recorded and available for viewing.

### **Finance Committee – Sidna Trimmell, Chair**

No report.

### **Membership – Mellie Adu, Chair**

Mellie Adu has volunteered to chair the Membership Committee. Karen Gridley (MO), Amy Wink (NY), and Gloria Garton (NC) are additional members. The committee held its first meeting in June and will meet quarterly.

### **Conference Planning – Carrie England, Chair**

Carrie England was appointed Chair of the Conference Planning Committee. Other committee members include the Executive Committee, Edward Mitchell (TN), Molly Cole (CT), and Jami Davis (ID). The committee meets monthly.

### **Advocacy/Outreach Committee – Gloria Garton, Chair**

The first meeting will be held on Wednesday, June 26<sup>th</sup>. At that time, we will determine committee priorities and the frequency of meetings.

### **Bylaws, Policies and Procedures**

Brooke Wilson is the Chair of the Bylaws, Policies, and Procedures committee, which meets monthly. Currently, we are focusing on policy and procedures since they are

non-existent and reviewing bylaws afterward. Additional members include Jeremy Morris (OH), Beth Meyer (FL), and Mel Leviton (ID).

Brooke recommended that the Vice-Chair chair this committee.

**Adjourn**

The next meeting date is scheduled for October 28<sup>th</sup>.

The meeting adjourned at 1:26 pm CST.

Respectfully submitted by:

Gloria Garton, NASILC Secretary

Approved on: \_\_\_\_\_